

**STATE OF MINNESOTA
CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD**

CONCILIATION AGREEMENT

In the matter of the Friends for Karla (Scapanski) committee (17861);

1. The Friends for Karla (Scapanski) committee is the principal campaign committee of Karla Scapanski. The committee's 2018 year-end report of receipts and disbursements initially disclosed receipt of a total of \$10,000 in contributions from political party units and terminating principal campaign committees when factoring into that total the amount returned by the committee to a party unit. However, that total did not include a \$450 in-kind contribution given by a party unit, and the report overstated the total contributions received from other party units by \$400. When those discrepancies are accounted for, the committee exceeded by \$50 the \$10,000 aggregate limit on contributions from party units and terminating principal campaign committees to a candidate for state representative during the 2017-2018 election cycle. The \$50 that exceeded the limit was not returned within 90 days and therefore is deemed to be accepted under Minnesota Statutes section 10A.15, subdivision 3.
2. The committee's former treasurer, Maynard Stavenau, explained that he was not aware of the \$450 in-kind contribution and thus did not enter that contribution within the Board's Campaign Finance Reporter software.
3. The parties agree that the committee accepted excessive contributions from party units and terminating principal campaign committees in violation of Minnesota Statutes section 10A.27, subdivision 2, during the 2017-2018 election cycle. This is the committee's first violation of the limit on contributions from party units and terminating principal campaign committees.
4. To avoid a similar violation in the future, the committee agrees to:
 - a. Ensure that the committee's treasurer is informed of, reviews, and enters contributions, including in-kind contributions, into the Campaign Finance Reporter software within 60 days of receipt; and
 - b. Run a batch compliance report after each time contributions are entered and take steps to remedy any violations the software identifies so that problems may be resolved within the 90 days provided by statute for the return of a contribution before it is deemed accepted.
5. The committee agrees to the imposition of a civil penalty of \$50, the amount of the violation, for accepting contributions in excess of the limit imposed by Minnesota Statutes section 10A.27,

subdivision 2. Payment of \$50 is due within 30 days of the date the agreement is signed by both parties.

6. The committee agrees to provide to the Board, within 90 days of the date the agreement is signed by both parties, a copy of a deposited check or other documentation showing that at least \$50 has been returned by the committee to a party unit that gave a contribution in 2018.

7. The committee also agrees to file, within 30 days of the date the agreement is signed by both parties, an amended 2018 year-end report of receipts and expenditures that accurately states and itemizes the contributions received from party units in 2018.

8. If the committee does not comply with the provisions of this agreement, this matter may be reopened by the Board and the Board may take such actions as it deems appropriate.

/s/ Karla Scapanski
Karla Scapanski
Friends for Karla (Scapanski)

Dated: October 21, 2019

/s/ Margaret Leppik
Margaret Leppik, Chair
Campaign Finance and Public Disclosure Board

Dated: October 2, 2019